



Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, SUNDAY 25 JUNE 2023

MEETING

Arlington County Civic Federation, Board of Directors Meeting 6/25/2023 4:00 - 6:30 p.m.
Held in person at the Arlington Mill Community Center and virtually via Zoom, called via email invitation.

ATTENDEES

Quorum Members (Old Board 8 of 11)

1. John Ford, President
2. Ron Haddox, Vice President, Legislation
3. David R Smith, Secretary, Nominating
4. Jim Todd, Treasurer
5. Jackie Snelling, Board Chair
6. Dave Schutz, Board Member, Parks and Recreation
7. Mary Glass, Board Member, Environmental Affairs
8. Scott Miles, Board Member

Quorum Members (New Board 11 of 13)

1. John Ford, President
2. Ron Haddox, Vice President, Legislation
3. David R Smith, Secretary, Nominating
4. Jim Todd, Treasurer
5. Jackie Snelling, Board Chair
6. Dave Schutz, Board Member, Parks and Recreation
7. Mary Glass, Board Member, Environmental Affairs
8. Scott Miles, Board Member
9. Richard McNamara, Board Member
10. Nicholas Giacobbe, Board Member
11. Adam Henderson, Board Member

Additional

- Allen Norton - Bylaws
- Arman Ciccarelli – Columbia Heights Civic Association

WELCOME AND CALL TO ORDER (Jackie Snelling)

- Meeting called to order on 6/25/2023 at 4:00 p.m. by the Board Chair, Jackie Snelling, Quorum of Directors (50% or more required) was established with 72% (old) of Directors and 85% (new).



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- All board members introduced themselves.

VALIDATION OF ELECTION RESULTS (David Smith)

- The Secretary reported on the results of the election.

Vote to elect officers for FY2024 (1 Jul 2023-30 June 2024)

- President John Ford, 31 approve (82%), 7 no, 6 abstain
- Vice-President Ron Haddox, 40 approve (95%), 2 no, 3 abstain
- Secretary David Smith, 40 approve (95%), 2 no, 3 abstain
- Treasurer Benjamin Watts, 42 approve (98%), 1 no, 2 abstain
- **John Ford, Ron Haddox, David Smith, and Benjamin Watts were elected as ACCF officers for FY2024.**

Vote to elect board members at-large for FY2024 (1 Jul 2023-30 June 2024)

- Nicholas Giacobbe, 43 approve (100%), 0 no, 2 abstain
- Mary Glass, 39 approve (93%), 3 no, 3 abstain
- Adam Henderson, 43 approve (100%), 0 no, 2 abstain
- Michael McMEnamin, 39 approve (91%), 4 no, 2 abstain
- Richard McNamara, 41 approve (98%), 1 no, 3 abstain
- Scott Miles, 43 approve (98%), 1 no, 1 abstain
- David Schutz, 41 approve (93%), 0 no, 4 abstain
- Jacqueline Snelling, 32 approve (80%), 8 no, 5 abstain
- Jim Todd, 29 approve (81%), 7 no, 6 abstain
- **The Bylaws provide for a board at-large of five to nine seats. All 9 candidates above were elected to the board at-large.**

PRESIDENT'S REPORT (John Ford)

- June General Membership Meeting
 - John provided a recap of the meeting which included the annual election, approval of a motion to align dues/certification dates to 11/20, and admittance of the Belvedere Condo Association.
- Picnic
 - The picnic was canceled as there was not adequate planning to support it.



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- CivFed is seeking a refund of the picnic facility and will get \$200 of \$400 refunded if the facility can be re-rented.
- John indicated a need to get more people involved in the planning for the next picnic/banquet.
- Fair
 - August 16 to 20
 - Volunteers so far include:
 - Athena Smith/Jackie Snelling – will work on the banner-ups, table
 - Ron Haddox – will set up the online staff/scheduling tool
 - Last year each committee produced a half-page flier for outreach as well as a ‘top-issues’ poster and county map, will need to create something similar this year.
 - John and Jackie have been in contact with county staff regarding the fair, including costs for a booth.
- September meeting plan
 - The General Membership meeting will focus will be on the candidates forum.
- October meeting plan
 - Jackie will likely host a Planning and Zoning committee meeting in October.
- November meeting plan
 - Likely some stormwater-related topics
- December meeting plan
 - The meeting will include a visit from the county manager.
- Jackie noted the following future plans:
 - Delegates Workshop – Board and Presidents’ committee; survey and summer workgroup
 - A potential member services event for the 3rd week in September to ID areas of interest in training.

SECRETARY'S REPORT (David Smith)

- General Membership vote recap (provided in advance of the meeting)

Motion: May Minutes				
	yes	no	abstain	Total
Zoom	12	0	3	15
In-Room	14	0	0	14
TOTAL	29	0	2	29
100.0%				Pass



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Motion: Resolution to Align Dues/Cert to Nov 20				
	yes	no	abstain	Total
Zoom	22	0	2	24
In-Room	13	0	0	13
TOTAL	35	0	2	37
100.0%				Pass

Motion: Resolution to Admit Belvedere Condo Association as a Member				
	yes	no	abstain	Total
Zoom	18	4	2	24
In-Room	13	0	2	15
TOTAL	31	4	4	39
88.6%				Pass

- A motion was made to approve the May Board meeting minutes. The minutes were approved with 100% (9 board members) of the vote.
- A general question was raised regarding admittance of organizations that are not a civic association. It was explained that non-civic association organizations are allowed per the bylaws.
- A motion was made to recommend that the General Membership approve the African American Leadership Council of Arlington (AALCA) membership at the September GM meeting. The motion was approved with 100% (9 board members) of the vote.
 - It was agreed that CivFed would add an article to the newsletter regarding the membership request.
 - It was also noted that there is a national 'AALCA' organization, but this local organization is different.
- Newsletter
 - It was agreed that CivFed would publish a short newsletter on July 15 with inputs due July 10. Articles would include:
 1. Recruitment
 2. Fair
 3. Awards
 4. Election results



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5. AALCA membership request

TREASURER'S REPORT (Jim Todd)

- Jim provided a year end report at [link](#).

YEAR END REPORTS (Jackie Snelling)

- The Secretary provided a review of the year-end Secretary's report, found at this [link](#).
- Committee reports (submitted in advance and at this [link](#)) were reviewed.
- During review of the Environmental Affairs committee year-end report, a discussion ensued regarding the recent tree canopy report drafted by the Arlington Forestry and Natural Resources committee. An action was taken by Mary and John to look at the draft and see if it addresses concerns raised in the 2021 CivFed [resolution](#).

BOARD CHAIR ELECTION (John Ford)

- John Ford opened with an appeal to the Board to elect the FY24 chair. Adam reviewed the bylaws and indicated that they do allow for a board chair election following the June GM election, though he pointed out some revisions to the bylaws that would improve clarity on the chair election timeframe.
- John made a motion that the board choose a new chair, the board members agreed (8 yes, 1 no, 1 abstain).
- Adam Henderson and Mary Glass were both nominated from the floor. Adam and Mary provided their pitch for the chair position. A motion was made to take a vote (8 Adam, 3 Mary, 1 Abstain). Adam was elected as the FY24 CivFed Board Chair.
- Following the election of the chair, Adam nominated Jackie Snelling as vice chair. A motion was made to take a vote (9 yes, 0 no, 2 abstain). Jackie was elected as the vice-chair.

BOARD REPORTS (Adam Henderson)

- Adam solicited the new Board for board meeting preferences. It was agreed that the next board meeting would be Sunday July 9, and an action was taken to issue a poll to determine the best days/times going forward.
- The Board discussed the upcoming meeting with the County Manager, to include:
 - Goals of the meeting
 - Approach and talking points
 - Attendance expected: David, John, Dave, Adam, Jackie, Ron, Dick, Mary, Nic



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ACTION ITEMS SUMMARY

- John/Mary: Review tree canopy report.
- Adam: Send board meeting day/time poll.

ADJOURN – 6:30

Adam approved, by acclamation, that the meeting was adjourned.

Submitted by: David R. Smith, Secretary 7/5/2023